



MICAA' THOMAS

PRODUCTION ASSISTANT

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EDUCATION

Savannah College of Art and Design (SCAD) | School of Digital Media
Bachelor of Fine Arts in Visual Effects | Minor in Animation and Drawing Savannah, GA

- **Relevant Coursework:** Business I&II, Compositing, Digital Light, Shade, and Rendering

WORK EXPERIENCE

“Our House is on Fire” CG Short Film – Greta Thunberg Savannah, GA

Director & Producer

- Scouted the Executive Producer, Greta Thunberg's (Climate Activist) close ally Almy Bartis and 23 talented artists from the VFX, Animation, and Sound Department, internally and internationally in 10 weeks.
- Contracts were created, modified for clarity and consistency, and proofread for accuracy. If there were any issues between the involved parties, they were immediately resolved.
- Adding asset naming conventions and other necessary information to the internal production/creative tracking system.
- Monitored, organized, and updated shotgun to reflect notes to the team across various software, Houdini, Nuke, Marvelous Designer, Maya, & After Effects, as well as all the paperwork and setup needed for overseas with the use of AI.
- Examining scripts and storyboards to generate visual effects breakdowns and budgets to identify the appropriate effects.

Ventana Productions

Washington, DC

Production Assistant Intern

- Worked alongside the production supervisor to communicate information and update files during the show's final stages of development.
- Prepared and carried out the production processes, conduct research, gather materials, and arrange Review Sessions.
- Set up the camera and teleprompter operations for various channels.
- Images from Secure FTP/Transfer Folders were downloaded and uploaded as needed.

SCAD Animation Studios - Remote

Zoom Savannah, GA

Assistant Lead Lighter and Compositor

- Coordinated Zoom meetings for all the lighter and compositors to teach them how to use Katana
- Selected to work on the "Bearly" and "Monkey Thief" award-winning animated short films at the School of Digital Media.
- Effectively communicated, planned, and scheduled meetings for the post-production crew via Zoom

Penny and the Peanut @ Target, Amazon, Barnes and Noble, and Books A Million

Orlando, FL

Founder, Author, & Creative Director

- Generated 100+ sales and \$4,000+ in profit by scouting an illustrator and designing marketing plans through my website with a \$1,250 budget, including 500 units of books, Copyright, Trademark, and illustrator fees.
- Earned a 5-star customer rating with 50+ reviews by building strong relationships with Disney Chefs, valued and loyal customers globally.
- Built a strong marketing campaign that reached 5,000+ viewers via Instagram and TikTok to promote products

LEADERSHIP EXPERIENCE & AFFILIATIONS

ACM SIGGRAPH Committee

Los Angeles, CA

Recruiter, President of the SIGGRAPH Club, and Student Volunteer in Los Angeles, Australia, and Online during the Pandemic

- Help effectively communicate and generate new ideas to recruit mentors for the committee to broaden their community and conferences. President of the SIGGRAPH Club at SCAD. Was a Student Volunteer two times in 2019 and once online.

Ladies Professional Golf Association (LPGA)

Orlando, FL

Professional Athlete

- Booked Domestic and International flights while competing in tournaments around the country and internationally while partnering with multiple Multi Million-Billion Dollar companies (Titleist, Bentley, Maserati...etc) to sponsor my tournament fees and other expenses.
- Monitored expenses, provided proper documentation, and coordinated payments using Microsoft Excel

SKILLS AND INTERESTS

- **Software:** Shotgun, Ftrack, Houdini, Nuke, Autodesk Maya, Marvelous Designer, Katana, Final Cut Pro, Python, Katana Adobe Creative Suite (Photoshop, Premiere Pro, Illustrator, Acrobat, After Effects, InDesign), Microsoft Office (Word, Excel, PowerPoint)
- **Skills:** Creative and Analytical Skills, Self Starter, Strong Attention to Detail, Time Management, Multi-Tasking, Quick Learner, Organization, Effective Teamwork, Research, Performance-Based Budgeting, Leadership, Verbal and Written Communication, Adaptability
- **Languages:** English (Native), French (Limited Working Proficiency)
- **Interests:** Painting, Nature, Podcasts, Personal Investing, Leisure Golf, and **Baking the Best Red Velvet Cupcakes (Family Recipe)**